



# Budget Status Update and Follow-up to February Workshop

Presented by:

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# Agenda

1. Review of FY20 Proposed Budget Reductions with Minimal to Moderate Impact or Work-Around's
2. FY19 Estimate and Fund Balance Projection based on current FY20 Deficit Estimate
3. Next Steps / Additional Analysis
4. Board Discussion / Direction



# Proposed Budget Reductions (Minimal to Moderate Impact and/or with Work-Around's)





# Proposed Budget Reductions

Office	Cost Savings
Chief Financial Officer	\$229,604
Chief Academic Officer - Curriculum and Instruction	524,387
Chief Academic Officer – Gifted and Talented	92,989
Chief of Staff - Education Alliance	90,569
Chief of Staff – Human Resources	156,957
Office of Student Services	61,458
Communications and Community Engagement	100,268
Transportation	187,605
<b>Total</b>	<b>\$1,443,837</b>



# Proposed Budget Reductions

Program Name	Description	Cost Savings
<b>Chief Financial Officer</b>		
Business - Process Improvement/ Communication with Depts. /	Delete a manager positon and consolidate Budget and Position Control departments	\$118,762
Business - Project Management	Deletion of 0.50 FTE	\$59,871
Warehouse - Teacher's Warehouse	Fund positon from Education Alliance donations or delete position	\$50,971
<b>Subtotal</b>		<b>\$229,604</b>





# Proposed Budget Reductions

Program Name	Description	Cost Savings
<b>Chief Academic Officer - Curriculum and Instruction</b>		
C & I – Read 180	Reading intervention resources would have to be paid by schools	50,000
C & I – AP Support	Eliminate AP teacher stipends (subject to collective bargaining)	\$168,400
C & I – Kindergarten Support	Provide funding for substitutes so teachers can attend training (50% cut)	6,953
C & I – Science Support	Same as above	16,223
C & I – Social Studies Support	Same as above	16,223
C & I – World Language Support	Same as above	11,588
DPL – Professional Capacity Building	3.0 FTE Implementation Specialists	255,000
<b>Subtotal</b>		<b>\$524,387</b>



# Proposed Budget Reductions

Program Name	Description	Cost Savings
<b>Chief Academic Officer – Gifted and Talented</b>		
Gifted & Talented – Academic Olympics	Reduction of 0.22 FTE and GT Department support, shifting costs to schools	24,856
Gifted & Talented – Whitehead ES GT	Close program at Whitehead ES, which currently has 13 students total.	68,133
<b>Subtotal</b>		<b>\$92,989</b>



# Proposed Budget Reductions

Program Name	Description	Cost Savings
<b>Chief of Staff - Education Alliance</b>		
P-16 Advocacy Council	Eliminate 1.0 FTE	90,569
<b>Chief of Staff – Human Resources</b>		
Exit and transfer surveys, Digital Badging, Professional development, Certifications	Restructure two secretary positions into admin assistant	\$52,765
Exit and Transfer Surveys, EC vacation payout, Continuous improvement, Employee Recognition, Department Admin., Professional Learning Management, Teacher Leadership Pool	Eliminate a Director position (\$95,347 in savings)  Risk Management – restructure 3 PST positions into 2 Risk Mgmt. specialists, add 0.50 FTE Fiscal Analyst	\$104,192
<b>Subtotal</b>		<b>\$247,526</b>





# Proposed Budget Reductions

Program Name	Description	Cost Savings
<b>Office of Student Services</b>		
Extended Studies Online	Can be removed – these part-time classes will included under new vendor contract	11,458
Special Ed. – Professional Development	Reduce professional development operating budget by \$50,000 (1/2)	50,000
<b>Subtotal</b>		<b>\$61,458</b>
<b>Communications and Community Engagement</b>		
Brand Development	Delete Virtual & Blended Specialist (vacant)	\$36,377
Marketing	Delete Virtual & Blended Specialist (vacant)	63,891
<b>Subtotal</b>		<b>\$100,268</b>
<b>Transportation</b>		
Headstart	Not mandated or reimbursed.	<b>\$187,605</b>



# FY19 Estimate and Fund Balance Projection



# Fund Balance Projection

	FY19 (Adj. Budget)	FY19 (Est.)	FY20 (Proj.)	FY21 (Proj.)
Beginning Available Fund Balance	39.60	39.60	34.97	28.67
Expenses	473.55	469.45	469.72	469.72
Revenues	463.42	464.82	463.42	463.42
Surplus/(Shortfall)	(10.13)	(4.63)	(6.30)	(6.30)
Ending Available Fund Balance	29.47	34.97	28.67	22.37
% of Expenses	6.2%	7.4%	6.1%	4.8%

## Notes:

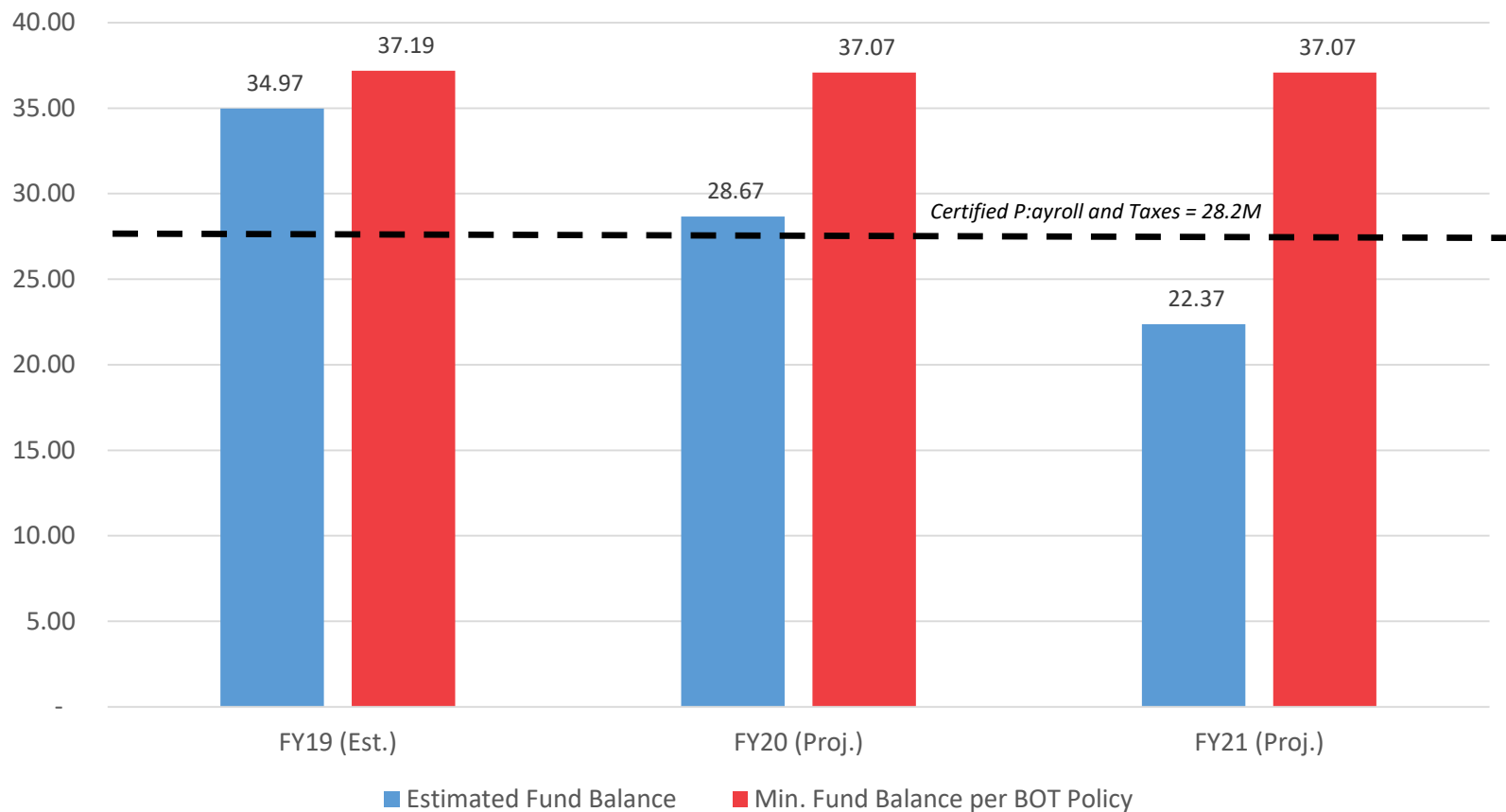
FY19 Beginning Available Fund Balance shown is the actual audited balance.

FY19 Adjusted Budget is based on FY19 original budget (which had a deficit of \$7.5M)  
+ carry-over encumbrances (\$2.6M).

FY20 Projected Budget does not include impacts of State budget, either on the revenue or expense side.  
Therefore, for now, this assumes a neutral impact in which increased revenues offset salary and benefit increases.



# Fund Balance Projection





# Next Steps / Additional Analysis







# Concepts/Analysis Under Consideration

- Vacancy Holds
- Bus Route Changes
  - Uniform Bell Schedules – could save 10-15 positions
  - Other Changes
- Increases to Athletic Transportation Fees, Pre-K Fees and Rental Fees
- Additional Review of TOSA positions ?



## 3 Tier Bell Schedule

<b>OPTION A - 1 HOUR SCHEDULE</b>	<b>A.M.</b>	<b>P.M.</b>		<b>IMPACT</b> # of Schools +/- 15 mins
<b>Middle School (6.5)</b>	7:30 AM	2:00 PM	Currently, almost all middle schools fall into this category	0
Minutes Between	60	60		
<b>High School (6.5)</b>	8:30 AM	3:00 PM	Current HS start times range from 7:40am – 8:00am	13
Minutes Between	75	45		
<b>Elementary School (6)</b>	9:45 AM	3:45 PM	ES start times range from 8:30am – 9:30am	45
<b>10 Routes Saved</b>				
<b>OPTION B - 1 HOUR SCHEDULE</b>	<b>A.M.</b>	<b>P.M.</b>		
<b>Middle School (6.5)</b>	7:15 AM	1:45 PM		0
Minutes Between	60	60		
<b>High School (6.5)</b>	8:15 AM	2:45 PM		4
Minutes Between	75	45		
<b>Elementary School (6)</b>	9:30 AM	3:30 PM		40
<b>10 Routes Saved</b>				



## Other Options for Reducing Deficit

- Modeling/Analysis of Cuts of Lower Level of Reductions to Quartile 3 Programs, i.e., 10%, 20%, 25% rather than 50%
- Future Reductions based on Attrition in certain areas
- Pursue funding sources in 2019 legislative session
- Re-review Prior Analyses
  - Cost Benchmarking
  - Survey of other School Districts



# Remainder of Budget Reduction Options



# Office of School Leadership

Program Name	Description	Cost Savings
<b>Quartile 3 Programs</b>		
Professional Development	Total cost is \$56,837. Reduction of this cost would require deletion of an executive assistant position which provides clerical and administrative support to all schools through the Office of School Leadership. Through previous budget reductions, OSL has reduced from seven to four Area Superintendents and associated clerical staff. Further deletion of this clerical support would result in a significant deterioration in support to families and schools, timeliness in return of phone calls and resolving school related matters.	\$28,420





# School Police

Program Name	Description	Cost Savings
<b>Quartile 4 Programs</b>		
Sports Overtime	No staffing of sporting events by WCSD school police, incidents would involve local law enforcement	\$36,279
Victim Advocate	Cease support services to victims, who would have to work with local enforcement	\$117,237
<b>Total – Quartile 4</b>		<b>\$153,516</b>

## Determined Not Viable as Reductions:

Traffic Unit (\$36,279)

Detective Unit (\$354,175)

K-9 Unit (\$36,279)

Gang Unit (\$237,055)



# Chief Financial Officer

Program Name	Description	Cost Savings
<b>Quartile 4 Programs</b>		
Purchasing - Insurance Maintenance	Stop monitoring certificates of insurance	\$13,194
<b>Quartile 3 Programs</b>		
Warehouse – Relocation Requests	Delete two positions	\$107,752



# Chief Academic Officer

Program Name	Description	Cost Savings
<b>Quartile 4 Programs</b>		
Curriculum & Instruction – Middle School Initiative Support	Springboard ELA curriculum and Project Lead the Way curriculum would no longer be provided	\$182,675
Curriculum & Instruction – Library Support	Eliminate funding for Destiny library and resource manager	115,000
Gifted & Talented Program – High School Advisory	Discontinue program (0.26 FTE & operating costs)	27,276



# Chief Academic Officer

Program Name	Description	Cost Savings
<b>Quartile 3 Programs</b>		
Library Services	<p><b>High School</b> – eliminate 11 certified librarian positions at comprehensive high schools</p> <p><b>Middle School</b> - eliminate 16 certified librarian positions</p> <p><b>Elementary Schools</b> - eliminate 5 classified librarian positions</p>	2,491,875
Curriculum & Instruction – Math Support	Reduce elementary math support	85,000
Gifted & Talented	<p><b>Elementary SWAS</b> – reduce from 4 to 2 sites (Projected Reduction of 5.0 FTE) by SY2020-21</p> <p><b>Middle School Magnet</b> - reduce from 4 to 2 sites (Projected Reduction of 12.0 FTE) by SY2020-21</p> <p><b>HS GATE Institute</b> – begin 3-year phase-out, resulting in reduction of 3 FTE by SY2021-22</p>	402,266



# Chief Student Support Services Officer

Program Name	Description	Cost Savings
<b>Quartile 4 Programs</b>		
Family School Partnerships	Reduction of professional learning for this pgm.	\$44,468
<b>Quartile 3 Programs</b>		
Special Ed. – Professional Development	Eliminate 1.0 FTE and reduce professional development operating budget by \$50,000 (already deleted \$50,000)	156,469





# Chief Student Support Services Officer

Program Name	Description	Cost Savings
<b>Quartile 3 Programs (Continued)</b>		
Student Athletics & Activities	<b>Option 1</b> - elimination of Middle Schools Sports and Replace with Intramural Programs	\$481,535
	<b>Option 2</b> – elimination of High School Freshmen Sports	\$287,203
	<b>Option 3</b> – elimination of single sports	Can be as high as \$301,180 to \$499,584 for each sport depending on the sport



# Chief Comm. & Community Engagement Ofcr.

Program Name	Description	Cost Savings
<b>Quartile 4 Programs</b>		
Graphic Design	Delete Graphic & Communication Specialist	76,096
Welcome Center	Delete full-time position & 2 substitutes	105,958
<b>Quartile 3 Programs</b>		
Videography	Delete Communications and Broadcast Media Production Specialist	81,551



# COO – Facilities Management

Program Name	Description	Cost Savings
<b>Quartile 4 Programs</b>		
Direct Site Support	<p>Average custodial staffing levels will change by the following:</p> <p>High Schools: decreased by 32%</p> <p>Middle Schools: decreased by 37%</p> <p>Elementary Schools: decreased by 25%</p>	4,330,048 (68.9 FTE)
Capital Project Support/Dept. Moves	Moving of teacher furniture, equipment, & supplies for projects, coord. with CIP contractors	153,661
Mentoring/Training	Training of new site leaders	116,473
Arctic Alerts Communications	Email communications and follow-up	130,433
Cleanliness Inspections	To ensure site cleaning is to District standards	46,864
Custodial Equipment/Equip. Deliveries	Maintenance of custodial equipment	895,115
Floods/Fires/Water Mitigation	Follow-up to floods, fires and other disasters	272,154



## COO – Facilities Management

Program Name	Description	Cost Savings
<b>Quartile 4 Programs (Continued)</b>		
Gym Floor Refinishing	Maintenance and refinishing of gym floors	47,973
Housekeeping Weekly Email Communications	Estimated time spent reading weekly communications (30 min./week)	422,342 (8.5 FTE)
Snow Removal	Safety issue	558,398
Budgeting of custodial allocations, product testing, waste management, vendor contracts	Mostly monitoring of vendor performance, like waste management services	31,221
CP Const. Plan Review, equip. testing, etc.	CP plan reviews, equipment inspection, testing, and calibration, etc.	207,389
<b>Total - Quartile 4</b>		<b>\$7,212,071</b>



# COO – Facilities Management

Program Name	Description	Cost Savings
<b>Quartile 3 Programs (1/2 of total cost)</b>		
Intrusion/Security	Servicing of alarm systems	\$15,754
Time Clocks / Bell Schedules	Clock and bell schedule programming	30,221
Custodial Budgets	Budget for Housekeeping Field Supervisors and the cleaning supplies and consumable products used in the schools	534,004
SFC Scheduling for substitutes	Reduction of half of the existing 8 Lead Custodians that are involved with the scheduling of staff substitutes at the High School level.	256,549
Site Custodial Staff Substitutes	Utility crew substitutes	42,635
Annex supply	Annex supply stocks numerous spare parts and other items needed for our District's mechanical systems	34,500
Groundskeeping	Reduction of 4 groundskeeper positions	252,000





## COO – Facilities Management

Program Name	Description	Cost Savings
<b>Quartile 3 Programs (Continued)</b>		
Work Orders	Follow up on maintenance and work requests	250,000
Facility Use	District wide tracking system of all extracurricular activities or non-district use of our sites	79,000
Fast Start/NEO- New Employee Orientation and Training	Training of all site facilities coordinators, lead and night custodians at ES	11,121
Irrigation shut down/startup/Irrigation District Wide	Managed by one irrigation technician	105,038
Snow removal by Site Facility Coordinators	Snow removal at school sites by SFCs	57,982
Communications Distribution for Ops/Seasonal Bldg. Systems Notice	Weekly communications to school and maintenance staff	74,606
Photovoltaic Monitoring & Maintenance	Managed daily for energy savings	142,000
TeamWorks Work Order and DDC Alerton Control System	Software system to manage maintenance and grounds requests	39,800



# COO – Facilities Management

Program Name	Description	Cost Savings
<b>Quartile 3 Programs (Continued)</b>		
Assessment of Condition of Buildings and Grounds Systems/Facilities Condition Index System	This general fund portion of the FCIS program supports Facilities Maintenance Technicians (that are in the General Fund). The Facilities Maintenance Technicians rely on this information to perform repairs and replacements of building systems.	43,267
<b>Total – Quartile 3</b>		<b>\$1,968,477</b>



# Chief Operations Officer

Program Name	Cost Savings
<b>Not Viable for Reductions</b>	
Carpet Repairs	516
Automotive Hoist/Lift Inspection/Repairs	5,011
Equipment and Warranty Repairs	111,670
Equip Repair- Vacuum/floor equipment repair	326,975
Musical instrument repair	102,561
Photo Copiers Repairs	324,912
Irrigation shut down/startup	33,294
Paint Shop	428,793
Towing Services	101,716
Preventative Maintenance of White Fleet Vehicles	426,383
Tire Replacement and Repair	442,750
White Fleet Vehicle Repair and Rebuilds. Fabrication and Welding	494,442
<b>Total – Not Viable</b>	<b>\$2,799,022</b>



## COO - Transportation

Program Name	Description	Cost Savings
<b>Quartile 4 Programs</b>		
Charter Bus Program	Elimination of charter bus service for athletic trips	\$75,631
Emergency Lighting and Graphics Outfitting	Most costs relate to outfitting of police vehicles	99,040
Athletics	Elimination/reduction of program and/or raising fees	1,148,378



## COO - Transportation

Program Name	Description	Cost Savings
<b>Quartile 3 Programs</b>		
Bus / Car Wash	Cost for washing the bus is incorporated in the driver hours at one hour per week	\$50,327
Propane Gas Program	Management of two on-site propane fueling stations	12,237
SWAS (School within a School)	Eliminate SWAS transportation currently performed by 9 buses to 4 locations	250,000
Vehicle & Equipment Asset Disposal	Vehicles cannot be disposed/auctioned without equipment removal	55,291